

## HAND COUNTY BOARD OF COMMISSIONERS

415 West 1<sup>st</sup> Avenue, Mail slot 7 & Suite 203  
MILLER, SOUTH DAKOTA 57362-1346  
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<http://hand.sdcounties.org/commissioner>  
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The Hand County Board of County Commissioners met in regular session in the commission chambers of the Courthouse on January 4, 2022. Chairman Greg Palmer called the meeting to order at 1 P.M. with the following commissioners also present: Jim Jones, Jim Eschenbaum, and Luke Wernsmann. Gib Rodgers monitored the meeting online from home. The meeting was broadcast live via YouTube and linked to the county's Facebook page.

The commission first considered the consent agenda. The following acknowledgments were approved: receipt of the Register of Deeds December 2021 statement of fees, Receipt of the Register of Deeds year end financial report, Receipt of the library board's minutes from November and December 2021 and lastly the receipt of the library board's year end financial report for 2021. The items approved included: Approval of the minutes from the January 4 commission meeting, payment of claims & vouchers, and a travel request from Randy Peck to attend the annual Weed & Pest conference in Huron between February 16 and 18<sup>th</sup>. All of these items passed upon motion of Wernsmann & Eschenbaum.

**Janelle Fortin**, Family Crisis Center of Redfield, met with the board. Fortin provided a summary of activities the center had been involved in and in particular Hand County. Fortin was present to obtain a resolution of support from the commission. The resolution, Resolution 2022-04, is requested to help the center apply for outside funding. The text of the resolution is as follows: **RESOLUTION 2022-04 [-] SUPPORT OF THE FAMILY CRISIS CENTER [.] WHEREAS**, Hand County desires to ensure that people in this area have the support of a locally managed entity to assist families in need of assistance and victims of domestic violence or sexual assault, and **WHEREAS**, The Family Crisis Center, Inc. is a locally controlled and managed entity, and **NOW THEREFORE BE IT RESOLVED**, that Hand County does hereby designate the Family Crisis Center, Inc. as the official entity of choice to provide assistance to families in need and victims of domestic violence or sexual assault in the Hand County area. There were 4 votes for and 0 votes against the enactment of this resolution. Dated this 1st day of February, 2022. /s/: Greg Palmer, Chairman. Attest: /s/: Doug DeBoer, Auditor.

**Kecia Beranek**, On Hand Development Corp provided the commission with a summary of activities since the last visit. Noteworthy items included recognizing Luke Wernsmann for his lengthy service to the On Hand board for the last several years, discussion of the rural recruitment program from 2018 through 2023, the employee recruitment program to help employers find employees, the study to determine the viability of a new motel and the awning project for businesses.

**Jon Dunlap**, Conservation Officer, met with the commission via Video link to discuss the proposal to use the current rubble site as a public shooting area after operations cease. Dunlap informed the board that his employer would rather lease the property and not own it. The reason offered is that the county is responsible for the items buried under the surface and the state does not want to take on that responsibility. Concerns about liability arose during the conversation. Dunlap told the board that a current South Dakota law grants the land owner an exemption from liability. Ultimately the board reaffirmed their support of the project but wanted the discussion to be passed through the county attorney before formalizing any decisions.

**Tigh Johnson**, rubble site manager, met with the board to discuss complaints that have surfaced about the winter hours of operation at the rubble site. Commission Eschenbaum explained some of the complaints, namely the lack of access to the hours of operation. Eschenbaum said he received word that the hours are hard to locate in person and online. Ultimately, the group learned that Auditor DeBoer had created a webpage for the rubble site which was easily found by searching "Hand County Rubble Site". DeBoer also created a Facebook page for the rubble site which was also easily found. Both of these sites were created when the rubble site moved to a full-time operation. Both DeBoer and Johnson have access to edit the web pages. In addition to the web presence, Johnson has a 4' white board at the gate that contains the hours for the current

month and his phone number. Johnson said he has tended to the rubble site on days he is off duty but available. The commission suggested that he contact his part time help and see if they can expand the hours, in particular for Saturdays. Johnson explained that some Saturdays are almost devoid of customers and he was trying to save the county money by not employing part-time help when he was absent. In the end the commission suggested that Johnson work with the Miller Press to formulate a “clip and save” list of hours showing the weekly rotation of on/off shifts.

The commission next considered and approved a plat as follows, “A RESOLUTION APPROVING THE PLAT OF **PRATT TRACT 1**, A SUBDIVISION OF THE SW1/4 OF SECTION 8, TOWNSHIP 114 NORTH, RANGE 70 WEST OF THE 5<sup>TH</sup> P.M., HAND COUNTY, SOUTH DAKOTA. WHEREAS, the plat of the above-described property has been executed according to statute, now therefore, BE IT RESOLVED that the County Commission, in and for Hand County, does hereby approve the said plat of PRATT TRACT 1. Dated this 1<sup>st</sup> day of February, 2022. /s/: Greg Palmer, Chairperson ATTEST & SEAL [affixed].

Auditor **Doug DeBoer** reported on topics related to his office. The first item was receipt of the notice from the SD-Dept of Revenue (SD-DOR) stating that the Consumer Price Index (CPI) for 2022 pay 2023 property taxes is 3%. Secondly, the auditor reported that resolution was needed because the levy calculation originally submitted to the SD-DOR was found to be in error. The auditor corrected the levy and the SD-DOR provided their certificate that the county’s budget and levy request were in compliance. The auditor requested that the commissioners approve **RESOLUTION 2022-07** [which] Amends and Corrects the Annual Budget for 2022. The resolution reads as follows: WHEREAS, RESOLUTION 2021-24 was prepared and adopted by the commission on September 15, 2021 for the purpose of adopting the annual budget for 2022, and was sent to the South Dakota Department of Revenue-Property Tax Division for review to ensure it was in compliance with South Dakota law, and WHEREAS, On January 7th, 2022 the South Dakota Department of Revenue-Property Tax Division informed the Hand County Auditor that the original General Fund Levy as required by SDCL 10-12-9 was inaccurate and required modification, and WHEREAS, RESOLUTION 2021-24 listed the levy at \$1.508 per thousand dollars of taxable value and the correct levy should be \$1.506 per thousand dollars of taxable value, and WHEREAS, the 2022 budget report also misstated the amount of “Cash Balance Applied” at \$898,800 and the correct amount should have been \$907,300, and NOW THEREFORE BE IT RESOLVED, That RESOLUTION 2021-24, in all other respects remains as it was but that this RESOLUTION shall serve as the mechanism to correct the stated errors of such annual budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF APPROPRIATIONS AND EXPENDITURES FOR HAND COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Hand County, South Dakota on this 1st day of February, 2022. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Miller, Hand County, South Dakota. The accompanying taxes are levied by Hand County for the year January 1, 2022 through December 31, 2022. For General County Purposes (10-12-9) \*: \$2,290,469.00 [is a] \$1.506 [levy]. Secondary Road (31-12-27) \*\$95,287.00 [is a] \$0.554 [levy]. TOTAL TAXES LEVIED BY COUNTY \$2,385,756.00 [for a total levy of] \$2.060 [which] \*Includes 25% for cities\*\*Unorganized Townships. /s/: Jim Jones, Commissioner-District 2, Greg Palmer, Commissioner-District 3, Jim Eschenbaum, Commissioner-District 4, Luke Wernsmann, Commissioner-District 5. Commissioner Gilbert Rodgers was absent. Attest: /s/: Doug DeBoer, County Auditor.

Custodian **Will Page** joined the meeting seeking approval of a request to have the current painting do another project on the second floor of the courthouse. Page said the crew would paint the second-floor ornamentals, ceiling and flat walls. It was moved by Jones & Eschenbaum, passed, to have Page work with

Commissioner Wernsmann and then inform Chairman Palmer of their decision on whether to expand the work to the new project.

During the **commissioner's work period**, the commission addressed some old business, the first of which was reimbursement of business use for **personal cell phones**. It was suggested allowing department heads (excluding those with county phones or a utility allowance) to voucher \$10 for business use of personal cell phones. The ten-dollar figure was based on the average cost of a smart phone being just under \$50 (minus taxes) and a phone being used for about twenty percent business, eighty percent personal. It was moved by Jones & Eschenbaum to approve the plan but during discussion the idea was abandoned. The motion failed to pass as all four commissioners present voted "Nay".

The next topic was that of "**decluttering**" of county offices. The auditor provided a brief review of the situation which stated when the county's liability carrier had a risk management survey done. The surveyor indicated that the county offices had too much clutter sitting around and it was a hazard. The suggestions included removing the clutter, hanging up a large ladder and removing boiler chemicals from the public area in the basement. The commission spent some time discussing the situation found the ladder had been hung on a wall almost immediately but the boiler chemicals had not been moved. The process of decluttering is an issue of removing obsolete records and to surplus property which is no longer beneficial to the county's operation.

The Register of Deeds requested the commission surplus a non-branded metal shelf, suitable to be sold. The Assessor requested the commission surplus four adding machines which were non-functional. The machines are: Sharp, LE-1192G, SN: 7C171758, Sharp, LE-1601, SN: 3808742X, Victor, 1260-2, SN: 034202483, Monroe, 2125, SN: J04800. It was moved by Wernsmann & Eschenbaum, passed, to surplus the foregoing property.

Lastly the commission discussed the status of the Hand County Railroad Authority. Two of the county commissioners originally appointed as Railroad Authority Commissioners were no longer with the county. Their successors assumed their duties but it turns out that statute requires an election unless it was created differently. The issue was sent to the states attorney for review and will be revisited during the March meeting.

The meeting was **adjourned** at 4:20 P.M. upon motion of Wernsmann & Eschenbaum, carried. The next meeting of the county commission will be held on March 1, 2022 at 1 P.M.

The commission joined Auditor DeBoer on a tour of the attic and basement storage areas. Three of the commissioners participated during various parts of the tour.

Claims paid on 01-14-2022: **JUDICIAL SYSTEM:** REDACTED NAMES-JURY POOL FEES 610.00, MILEAGE 204.12: 814.12, **AUDITOR:** U.S. POSTAL SERVICE-POSTAGE 300.00, VISA-SUPPLIES 15.99: 315.99, **TREASURER:** VISA-SUPPLIES 39.99, **GOV. BUILDING:** MILLER ACE-SUPPLIES 171.88, VENTURE-COMM: COURTHOUSE PHONE/INTERNET SERV 470.40: 642.28, **SHERIFF:** AGTEGRA-GAS 210.34, AGTEGRA-GAS 341.81, AGTEGRA-GAS 287.74, MILLER ACE-SUPPLIES 2.99: 842.88, **SOLID WASTE:** DAKOTA ENERGY-UTILITIES 100.13, **LIBRARY:** VENTURE-COMM-LIBRARY PHONE & INTERNET 150.67, **EXTENSION:** MILLER ACE-SUPPLIES 13.99, **WEED CONTROL:** AT & T-CELL PHONE 3.68, VENTURE-COMM-WEED PHONE & INTERNET SERVICE 137.05: 140.73, **HWY RDS BRIDGES:** AGTEGRA-GAS 1376.17, ARAMARK-SUPPLIES 1030.51, DAKOTA ENERGY-UTILITIES 71.23, FARNAM'S-SUPPLIES 1177.10, FARNAM'S TRUCK-SUPPLIES 1621.19, JOHN DEERE FINANCIAL-REPAIRS 1507.81, JOHN DEERE FINANCIAL-SUPPLIES 442.88, MILLER ACE-SUPPLIES 397.68, PRODUCTIVITY PLUS-SUPPLIES 1212.06, STURDEVANT'S-SUPPLIES 94.26, VENTURE-COMM-HWY PHONE & INTERNET SERVICE 139.05: 9069.94, **E-911:** VENTURE-COMM-E-911 PHONE & INTERNET SERVICE 33.00, **EMERG. & DIS. SERV:** AGTEGRA-GAS 133.76, VENTURE-COMM-EM PHONE & INTERNET SERVICE 36.60: 170.36, **STATE COLLECTIONS:** SD DEPT OF REVENUE-BIRTHS / DEATHS/DRIVERS LICENSES 1445.00, **STATE M V:** SD DEPT OF REVENUE-MOTOR VEHICLES 69984.16, **CITY SALES TAX:** SD STATE TREASURER-CITY

SALES TAX 17.64, **STATE SALES TAX:** SD STATE TREASURER-STATE SALES TAX 116.43, **SDACC MOD & PRES:** SD ASSN OF CO. COMM.-MODERN / PRESERV 194.00.  
**Total Checks this date: 84091.31.**

Claims paid on 01-18-2022: DECEMBER COLLECTIONS and DISTRIBUTIONS FOR SCHOOLS: **FAULKTON**-14.59, **MILLER**-20880.36, **REDFIELD**-1852.14: 22747.09. DECEMBER COLLECTIONS and DISTRIBUTIONS FOR TOWNSHIPS: **ALDEN**-486.78, **ALPHA**-596.06, **BATES**-476.85, **BURDETTE**-526.52, **CAMPBELL**-233.46, **CARLTON**-407.31, **CEDAR**-342.74, **COMO**-700.74, **FLORENCE**-427.18, **GILBERT**-576.20, **GLENDALE**-357.63, **GRAND**-814.62, **GREENLEAF**-566.26, **HILAND**-317.90, **HOLDEN**-556.33, **HULBERT**-1146.60, **LINN**-437.11, **LOGAN**-417.24, **MIDLAND**-427.18, **MILLER**-685.48, **MONDAMIN**-417.24, **OHIO**-278.17, **ONTARIO**-447.05, **PARK**-576.20, **PEARL**-335.60, **PLATO**-697.25, **PLEASANT VALLEY**-293.06, **RIVERSIDE**-268.24, **ROCKDALE**-357.63, **ROSEHILL**-615.93, **SPRING HILL**-765.89, **SPRING LAKE**-733.92, **ST LAWRENCE**-486.78, **WHEATON**-615.93, **YORK**-516.59: 17905.67. DECEMBER COLLECTIONS and DISTRIBUTIONS CITIES & TOWNS: **MILLER**-2465.91, **REE HEIGHTS**-336.40, **ST. LAWRENCE**-356.29, **WESSINGTON**-24.80: 3183.40. Total Checks this date: 43836.16

Claims paid on 02-01-2022: **BOARD OF COUNTY COMM:** CONNECTING POINT-REMOTE SVC ON SERVER 92.50, SD ASSN OF CO. COMMISSIONERS-NACO DUES 1422.00, SD ASS'N OF COUNTY OFFICIALS-SDACO DUES 751.45: 2265.95. **AUDITOR:** A & B BUSINESS-MAINTENANCE 32.43, AMERICAN SOLUTIONS-SUPPLIES 154.64, AT & T-TABLET 11.04, GOOD SHRED-DOCUMENT SHRED 43.00, KELLY PRINTING-HI YIELD TONER 132.00, OFFICE PEEPS-SUPPLIES 21.67, QUALITY QUICK PRINT-1099 & W-2 TAX FORMS 53.05, MILLER PRESS-ANNUAL RENEWAL 50.00: 497.83. **TREASURER:** SHERRIL K. KOECK-MILEAGE 88.20, MILLER PRESS-ANNUAL RENEWAL 50.00: 138.20. **STATES ATTORNEY:** ANSON LAW-RENT 357.50, ANSON LAW-SUPPLIES 333.33, ANSON LAW-UTILITIES 416.66, REDACTED VICTIM-TRAVEL 81.61, REDACTED VICTIM-MILEAGE 145.74: 1334.84. **COURT APP. ATTORNEY:** CHURCHILL, MANOLIS, Et al.-COURT APPOINTED ATTORNEY 4282.60. **ABUSED & NEG. CHILD:** CHURCHILL, MANOLIS, Et al.-A & N CHILD DEF COURT APPT ATT 378.50. **GOV. BUILDING:** BUILDERS CASHWAY-SUPPLIES 217.67, CK WELDING & REPAIR-DOOR SUPPLIES 88.20, INFINITY SCAFFOLD-INSTALLING SCAFFOLDING 21071.75, INTERSTATE POWER SYS-GENERATOR MAINTENANCE 949.00, CITY OF MILLER-UTILITIES 889.04, SCHUMACHER ELEVATOR-MAINTENANCE 558.84: 23774.50. **DIR. OF EQUAL:** A & B BUSINESS-COPIER MAINTENANCE 33.28, AMERICAN SOLUTIONS FOR BUSINESS-CALCULATOR 225.00, MCLEODS-ASSESSMENT NOTICES 150.00, MILLER REXALL DRUG-PHOTOS 5.06, SDAAO-2022 MEMBERSHIP DUES 75.00, MILLER PRESS-ANNUAL RENEWAL 50.00: 538.34. **REG. OF DEEDS:** OFFICE PEEPS-SUPPLIES 276.09, STATE OF SOUTH DAKOTA-MICROGRAPHIC SERVICES 84.46, MILLER PRESS-ANNUAL RENEWAL 50.00: 410.55. **SHERIFF:** KASSELBURG CANINE TRAINING-UNTRAINED K-9 7750.00, MILLER PRESS-ANNUAL RENEWAL 50.00: 7800.00. **CORONER:** TIFFANY HOFER-CORONOR CALLS 202.40 & MILEAGE 14.95: 217.35. **LIBRARY:** A & B BUSINESS-COPIER MAINTENANCE 61.06, BOB'S DISPOSAL-GARBAGE DISPOSAL 21.00, BOB'S GAS-PROPANE 526.50, HUGHES ELECTRIC-WORK ON HANDICAP DOOR 365.52, INGRAM LIBRARY-BOOKS 464.72, CITY OF MILLER-UTILITIES 358.87: 1797.67. **EXTENSION:** MILLER PRESS-ANNUAL RENEWAL 50.00. **WEED CONTROL:** AT & T-TABLETS 22.08, AT & T-CELL PHONE 44.03, MAC'S CORNER-CHEMICAL 5350.00, CITY OF MILLER-UTILITIES 323.30, MILLER PRESS-ANNUAL RENEWAL 50.00: 5789.41. **HWY RDS BRIDGES:** A-OX WELDING SUPPLY-SUPPLIES 142.55, ABERDEEN CHRYSLER CENTER-SUPPLIES 81.96, AMERICLEAR-SUPPLIES 1000.00, BIG STATE INDUSTRIAL SUPPLY-SUPPLIES 299.75, BOB'S DISPOSAL SERVICE-GARBAGE DISPOSAL 100.00, BUILDERS CASHWAY-SUPPLIES 68.28, BUILDERS SOLUTIONS-SUPPLIES 3.86, CAPITAL ONE TRADE CREDIT-SUPPLIES 914.82, CK WELDING & REPAIR-SUPPLIES 162.54, DAKOTA FLUID POWER-SUPPLIES 204.70, FARMERS OIL CO-SUPPLIES 38.40, FASTENAL-SUPPLIES 480.87, GOODALL UPHOLSTERY-SEAT REPAIRS 262.50, GREAT WESTERN-REPAIRS 35.95, GREAT WESTERN-SUPPLIES 9138.80, INLAND TRUCK-REPAIRS 3647.56, KESSLER'S-SUPPLIES 5.70, MACK METAL-SUPPLIES 2726.59, MARLE'S REPAIR-REPAIRS 3105.84, CITY OF MILLER-UTILITIES 519.93, NEWMAN-SIGNS 3391.22, OAKLEY FARM & RANCH-SUPPLIES 299.77, OAKLEY REPAIR-SUPPLIES 151.08, OFFICE EQUIPMENT-SUPPLIES 75.00, RESEL OIL-DIESEL FUEL 7962.30, RUNNINGS-SUPPLIES 21.98, SD DEPT OF TRANS-OUR SHARE

HIGHWAY WORK 10026.88, S.D. FEDERAL PROPERTY-SUPPLIES 152.00, S.D. FEDERAL PROPERTY-2005 CHEV 3500 DIESEL PU 8500.00, TRANSOURCE-SUPPLIES 74.55, TWIN VALLEY TIRE-REPAIRS 140.54, TWIN VALLEY TIRE-SUPPLIES 180.00: 53915.92. **E-911:** CITY OF HURON-NOV 911 SERVICES: 2732.78. **EMERG. & DIS. SERV:** AT & T-TABLETS 77.28, FARNAM'S-SUPPLIES 25.19, KONEXUS-PUBLIC ALERT SYSTEM 1500.00, OFFICE PEEPS-SUPPLIES 19.32, STURDEVANT'S-WIPERS 43.96, MILLER PRESS-RENEWAL 50.00, VERIZON-CELL PHONE 46.95: 1762.70. **HWY RDS BRIDGES:** ULTEIG-SMALL STRUCTURE INVENTORY: 12593.60. **Total Checks: 120280.74**

<b>Month End Payroll (SDCL 6-1-10) and Previous Month Comparison</b>					
<b>Function / Office / Department</b>	<b>Last Period:</b>	<b>Regular Pay:</b>	<b>Overtime Pay:</b>	<b>Call Time:</b>	<b>Total Pay:</b>
Commissioners:	\$3,544.30	\$3,586.85	N/A	N/A	\$3,586.85
Auditor:	\$6,895.63	\$7,258.93	\$0.00	N/A	\$7,258.93
Treasurer:	\$6,895.63	\$7,258.93	\$0.00	N/A	\$7,258.93
States Attorney:	\$6,695.13	\$7,559.78	N/A	N/A	\$7,559.78
Custodial:	\$3,493.41	\$3,316.10	N/A	N/A	\$3,316.10
Director of Equalization:	\$6,651.19	\$7,011.55	\$0.00	N/A	\$7,011.55
Register of Deeds:	\$6,895.63	\$7,258.93	\$0.00	N/A	\$7,258.93
Veteran Services:	\$750.00	\$759.00	N/A	N/A	\$759.00
Sheriff:	\$18,110.93	\$19,752.97	\$692.37	\$328.13	\$20,773.47
E-911:	\$203.40	\$205.84	N/A	N/A	\$205.84
Emergency Management:	\$3,084.74	\$3,468.42	N/A	N/A	\$3,468.42
Highway:	\$49,514.52	\$50,858.14	\$472.00		\$51,330.14
Rubble Site:	\$2,880.00	\$2,995.21	\$0.00	N/A	\$2,995.21
Library:	\$3,263.51	\$3,414.85	N/A	N/A	\$3,414.85
4-H:	\$2,949.16	\$3,331.22	N/A	N/A	\$3,331.22
Weed & Pest:	\$3,138.07	\$3,522.39	\$0.00	N/A	\$3,522.39
<b>Total Payroll:</b>	<b>\$124,965.25</b>	<b>\$131,559.11</b>	<b>\$1,164.37</b>	<b>\$328.13</b>	<b>\$133,051.61</b>

<b>SDCL 7-10-3 Auditor's account with Treasurer.</b>	<b>December</b>	<b>January</b>
Includes funds held for other governmental agencies (Schools, Towns, Townships, Special Districts)		
Cash on Hand:	\$1,379.53	\$1,379.80
Checks in Possession less than 3 days:	\$20,406.69	\$32,591.82
Checks in Possession more than 3 days:	\$0.00	\$0.00
Cash Items:	\$15.00	\$0.00
Petty Cash:	\$300.00	\$300.00
Reconciled Demand Deposits-American Bank & Trust:	\$8,471.62	\$8,471.87
Reconciled Demand Deposits-Quoin Financial Bank:	\$843,302.58	\$157,381.05
Time Deposits – American Bank & Trust:	\$1,289,864.32	\$938,496.07
Time Deposits – Quoin Financial Bank:	\$1,650,018.97	\$1,625,156.79
American Rescue Plan Act (ARPA-Federal Funds)	\$309,917.95	\$309,941.38
Library Checking:	\$14,887.62	\$35,143.21
Library Certificates of Deposit:	\$12,400.00	\$7,551.00
Library Stocks:	\$7,551.00	\$12,400.00

<b>Total:</b>	<b>\$4,158,515.37</b>	<b>\$3,128,812.99</b>
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The forgoing text reflects the approved minutes of the commission.

Greg Palmer, Chairman

Attest:  
Doug DeBoer, Auditor

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